

# **Catholic Mutual...CARES**

## **AUTOMATED EXTERNAL DEFIBRILLATION (AED) ROLES AND RESPONSIBILITIES**

It is vital that specific guidelines for roles, responsibilities, application, location, and maintenance of AED's are established and implemented. Established guidelines assist in preventing any confusion when and if an AED is needed.

The following policy recommendations pertain to responders who have been certified in CPR and AED for residents who wish to be resuscitated, employees, and visitors in the facility.

## **AED Roles and Responsibilities**

**Policy:** In the event of sudden cardiac arrest, a trained licensed responder will access and use an AED in the absence of responsiveness, respiration, and signs of circulation. This procedure should NOT be performed on residents who have a *Do Not Resuscitate (DNR)* order.

### **Procedure:**

1. Develop and maintain the AED response plan.
2. Bi-annually review the AED response plan to evaluate its effectiveness.
3. Evaluate mock AED drills and collect data for quality improvement.
4. The Administrator and Director of Nursing shall conduct a needs assessment for the number and location of AED devices to ensure a 3 – 5-minute response time. This will be done by completing mock drills.
5. Any instances when an AED is used shall be reviewed by the Medical Director, Administrator, and Director of Nursing.
6. The Administrator and Director of Nursing shall ensure compliance with all state and federal regulations regarding the use and maintenance of the AED.
7. The facility shall maintain a list of trained AED responders.
8. Any event during which an AED is used shall be documented on the *AED Event Form*.
9. Monthly quality assurance checks will be performed by designated staff on each piece of equipment and documented on the *AED Quality Control Form*. The Director of Nursing shall assess the forms for completeness.
10. All supplies will be ordered through the Director of Nursing and replaced immediately upon use.
11. Any performance discrepancies, device defects, missing, expired and/or damaged accessories shall immediately be reported to the Director of Nursing.
12. The AED's shall be kept out of direct sun and heat to prevent the AED's from reaching elevated temperatures and possible eroding parts of the AED.

Reference: Diocese of Fall River Roman Catholic Diocese of Fall River

(Revised 01/2023)